

From

The District Education Officer,  
UT, Chandigarh

IMMEDIATE  
TIME BOUND

To

✓ All the Heads of Govt./Govt. Aided/  
Unaided Recognized Schools,  
In UT, Chandigarh

Memo No. DEO/UT/PA/2024/14712-17  
Dated, Chandigarh the 11/07/2024.

Subject:

State Award to Teachers for the year 2024

As you are aware State Award are given to Meritorious and deserving teachers working in all Govt./Govt. Aided/Unaided Recognized Schools of UT, Chandigarh on 5<sup>th</sup> September, every on the eve of Teacher's Day.

You are therefore, requested to recommend the names of the deserving teachers of your school by **30.07.2024 (in triplicate)**, positively as per the proforma available on the official website of Education Department i.e [www.chdeducation.gov.in](http://www.chdeducation.gov.in). A Copy of criteria of State Award is also enclosed herewith for your ready reference please.

The ACRs for the last five years from 2019-20 to 2024-25, on Enquiry & Complaint Certificate should also be submitted separately in another envelope with the case.

In case of teachers, every certificate submitted in State Award, should be countersigned by the respective Head of the institution. **It is the entire responsibility of the Head of the institution that each and every certificate authenticated by you is true and best to your knowledge.**

DA/AA

Kamlesh 11/7/2024  
District Education Officer,  
UT, Chandigarh.

CC:-

The Director School Education, Chandigarh Administration w.r.t memo no. DSE-UT-S2-11(101)97-III/3734 dated 08.07.2024 for information please.

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District Education Officer,  
UT, Chandigarh.

## STATE AWARD CRITERIA -2023

### STATE AWARD CRITERIA FOR TEACHERS

Sr. No.	PARTICULARS	MAX. MARKS	DETAILS
1.	Screening Criteria	-	<ul style="list-style-type: none"> <li>- 10 Years as Minimum Qualifying service</li> <li>- No Charge sheet/ Disciplinary Action taken by School Management</li> </ul>
2.	ACR's for the last 5 Years	15	<ul style="list-style-type: none"> <li>- Excellent (3)</li> <li>- Very Good (2)</li> <li>- Good (1)</li> </ul>
3.	<b>RESULTS :</b>		
3.1	Quantitative Results	20	<ul style="list-style-type: none"> <li>- Last 5 years results:- 20*P/A P=No. of students passed during the last 5 years A=No. of students appeared during the last 5 years <b><u>In case of DPEs, PTIs, Music Teacher</u></b></li> <li>- Number of teams/ parts of teams sent for International / National participation in team events: 5 marks for one team/ part of one team (maximum 10 marks) in last 5 years</li> <li>- Number of players sent for International / National participation in individual events = 3 marks for one player (max. 15 marks) in last 5 years</li> </ul>
3.2	Qualitative Results	10	<ul style="list-style-type: none"> <li>- Marks obtained by the students in the last 5 years results: 10 x T/M. T=Total of Marks obtained by all the students of all the classes in the subject(s) taught by the teacher during the last 5 Years. M= Total of Max. marks of all the classes in the Subject(s) taught by the teacher during the last 5 Years If teacher has taught board class in any of the last 5 years, 01 mark be given for each year. <b><u>In case of DPEs, PTIs, Music Teacher</u></b></li> <li>- Number of Gold Medals won by the school team / individual player guided by the teacher =5 marks for each gold medal (maximum 10 marks)</li> <li>- Number if Silver Medals won by the school team / individual player guided by the teacher =3 marks for each silver medal (maximum 10 marks)</li> <li>- Number of Bronze medals won by the school team/ individual player guided by the teacher =2 marks for each bronze medal (maximum 10 marks)</li> </ul>

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<p>3.3</p>	<p><b>Results Improvement/ Maintenance</b></p>	<p>10</p>	<p><u>Maintaining/Improving result over the last Year</u></p> <ul style="list-style-type: none"> <li>- If Result of last year is 90% or above - 1 marks for every 1%</li> <li>- Increase/maintaining result 90% or above with fractions.</li> <li>- If result of last Year is 80% or above but less than 90%</li> <li>- 0.5 Mark for every 1%</li> <li>- Increase/maintaining result 80% or above with fractions.</li> <li>- If Result of last Year is above 60% but less than 80%.</li> <li>- 0.25 mark for every 1%</li> <li>- increase/maintaining result for 60% or above with fractions.</li> </ul> <p><u>In case DPE's, PTI's, Music Teachers</u></p> <ul style="list-style-type: none"> <li>- Individual Participant/Player for Individual events/sent last year for International /National Events = 5 marks for one event.</li> <li>- 4 marks for every one participant / Player sent last year for International /National Events for the Part of Team over and above five participants /Players for one team</li> <li>- 3 marks for every one participant participant/Player sent last year for International /National Events for the Part of Team over and above five participants/Players</li> </ul>
<p>4.</p>	<p>Contribution of teacher towards School to Improve Physical Infrastructure (I.T/ Books/Funds) etc. through community/NGO/Alumni etc.</p>	<p>5</p>	<p>1 mark per activity/contribution in the last 5 Years <b>(Duly certified by the principal/ management)</b></p>
<p>5.</p>	<p><b>Publication:</b> Articles/Research Papers/ Journals with ISSN)/Books with ISBN in the last 5 Years (Total 5 marks)</p>		
<p>5.1</p>	<p>Articles in leading/local Newspapers related with Education (with minimum 20000 Circulation/ subscribers in the last 5 Years.</p>	<p>2</p>	<p>1 Mark per Article</p>
<p>5.2</p>	<p>Journals (with ISSN)/ U.G.C. published at National/State level in the last 10 Years OR Book/text books related to subject in the last 10 Years (Not curriculum development)</p>	<p>3</p>	
<p>6</p>	<p>In- service training in the last 3 years.</p>	<p>15</p>	<p>Seminar/in-service training of State/ National Level.</p>

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			<ul style="list-style-type: none"> <li>- Working as resource person in one programme/seminar of International Level /National level/ CBSE/ NCERT-5 marks (for each occasion)</li> <li>- Working as resource person in one programme/seminar of State/Cluster Level /SCERT -3 marks (for each occasion)</li> <li>- Attended as participants in one programme/seminar 3-5 days -3 marks (for each occasion)</li> <li>- Attended as participants in one programme/seminar of 1 or 2 days</li> <li>- 1 mark (for each occasion)</li> </ul>
7	Experimental Innovations	10	<ul style="list-style-type: none"> <li>- 2 marks per innovation in the last 3 years. Preferably related with subject (Duly certified by the Principal /Management)</li> </ul>
8	Completed any course under SWAYAM/MOOCs	2	<ul style="list-style-type: none"> <li>- Only enrolled- no credit.</li> </ul>
9	Development of E-content /Teacher's hand book /uploading videos/resource material on govt. portal related to education (Govt Portal like DIKSHA or E-Vidya)	10	<ul style="list-style-type: none"> <li>- 2 marks for 1 uploading (Maximum 5 videos)</li> </ul>
10	Use of ICT in his/her teaching for greater impact on the students /new pedagogy techniques taken by the teacher (writeup in 150 words /video 10 minutes per activity). Use of joyful learning techniques.	15	<ul style="list-style-type: none"> <li>- Maximum 5 activities, 3 marks for 1 activity explained properly. <i>Only link/QR code of uploaded on internet may be given</i> (Duly certified by the Principal/Management)</li> </ul>
11	Co-curricular activities at State/National Level	10	<ul style="list-style-type: none"> <li>- List of activities scale and impact               <ol style="list-style-type: none"> <li>1. School Level (1)</li> <li>2. State Level (1.5)</li> <li>3. National Level (2)</li> </ol>               (Duly certified by the Principal /Management)             </li> </ul>
12	Social/ Community services - Social awareness involving children in last 2 years. Social Community Services	6	<ul style="list-style-type: none"> <li>-Marks will be awarded on the basis of               <ul style="list-style-type: none"> <li>• Number of activities (Max. 2 marks per activity)</li> <li>• <u>Scale</u> National (2)/State (1.5)/School (1) (Max. 2 marks)</li> </ul> </li> <li>- Impact of activities (Max. 2 marks)</li> </ul>
13	In-charge of Club /Society / Committee /Portfolio such as Examination /time table/discipline etc.	3	<ul style="list-style-type: none"> <li>1 mark for Club /Society /Committee /Portfolio (Duly certified by the Principal /Management)</li> </ul>
14	Commendation about the reputation of the teacher.	6	<ul style="list-style-type: none"> <li>- Commendation certificate by the Chandigarh Administration on Teacher's Day/ CBSE National Award/ Award by NCERT – 3 marks</li> <li>- Commendation by DSE =2 marks for each occasion. (Max. 2 occasions.)</li> <li>- Commendation by Director of any Department of Chandigarh</li> </ul>

Principals

			Administration=1 mark for each occasion. (Max. 2 occasions) - Commendation by Dy. Director /DEO/Principal/Management of the Institution-1 mark for each occasion. (Max. 2 occasions)
15	Contribution of teacher toward Inclusive activities for special children in the last 3 years.	4	1-2 activities (1) 3-5 activities (2) More than 5 (4) - Modification/Innovative approach provided for facilitation to CWSN in inclusive class room. - Supporting documents. - Brief write up of the efforts taken. - List of Innovative Practices with relevant documents supporting. OR - Videos of 10 minutes of teaching special students. <b>(only link/QR code of uploaded on internet may be given)</b>
16	Promotion of Nation Building and National Integration.	4	- List/Report of activities conducted highlighting the activity. 1.Scale (SCHOOL /STATE / NATIONAL LEVEL) 2. Impact 3. Photographs of events <b>(Duly certified by the Principal / Management)</b>
Total		150	<b>Reference date for calculation of marks is 31<sup>st</sup> March of Every Year</b>
Interaction/ Presentation		20	
Grand total		170	

### STATE AWARD CRITERIA FOR PRINCIPALS

Sr. No.	Particulars	Max. Marks	Details
1	Screening Criteria	-	- 10 years as Minimum qualifying service - No charge sheet / Disciplinary - Action taken by the school Management
2	ACR's for the last 5 Years.	15	- Excellent (3) - Very Good (2) - Good (1)
3.	<b>RESULTS :</b>		
3.1	Result Quantitative (School)	25	<b>Last 5 years results: - 20*P/A (maximum-20 Marks)</b> P=No. of students passed during the last 5 years A=No. of students appeared during the last 5 years

			<p><b>Co-curricular Activities (Max. 5 marks):</b></p> <ol style="list-style-type: none"> <li>1. Number of terms/parts of teams sent for International /National participation in team's events=2 marks for one team/ part of one team (maximum 5 marks)</li> <li>2. Number of players /participants sent for International/national participation in individual events=3 marks for one player (maximum 5 marks)</li> </ol>
3.2	Result Qualitative (School)	10	<ul style="list-style-type: none"> <li>- Marks obtained by the students of class X and XII in the last 5 years results <math>10 \times T/M</math>.</li> <li>- <math>T</math>=Total of Marks obtained by all the students of X and XII during last 5 Years.</li> <li>- <math>M</math>= Total of Max. Marks obtained by all the students of X and XII during last 5 Years.</li> <li>- Number of Gold Medals won by the school team / individual players =5 marks for each gold medal (maximum 10 marks)</li> <li>- Number of Silver Medals won by the school team / individual players =3 marks for each silver medal (maximum 10 marks)</li> <li>- Number of Bronze medals won by the school team/ individual players =2 marks for each bronze medal (maximum 10 marks)</li> </ul>
3.3	Results Improvement/ Maintenance	10	<p><b><u>Maintaining/Improving result of board classes over the last Year.</u></b></p> <ul style="list-style-type: none"> <li>- If Result of <b><u>board classes for the last year</u></b> is 90% or above 1 marks for every 1% Increase/maintaining result 90% or above with fractions.</li> <li>- If result of <b><u>board classes for the last Year</u></b> is 80% or above but less than 90% 1 Mark for every 0.5 % Increase/maintaining result 80% or above with fractions.</li> <li>- Result of the <b><u>board classes</u></b> last Year is above 60% but less than 80%. 0.25 mark for every 1% increase/ maintaining result for 60% or above with fractions.</li> <li>- Individual Participant/Player for Individual events/sent last year for International /National Events = 5 marks for one event.</li> <li>- 4 marks for every one participant/Player sent last year for International /National Events for the Part of Team over and above five participants/Players for one team</li> </ul>

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			<ul style="list-style-type: none"> <li>- 3 marks for every one participant participant/Player sent last year for International /National Events for the Part of Team over and above five participants/Players</li> </ul>
4	In- service training in the last 3 years.	15	<p><b>Seminar/in-service training of State/ National Level.</b></p> <ul style="list-style-type: none"> <li>- Working as resource person in one programme/seminar of International Level /CBSE/ NCERT-5 marks (for each occasion)</li> <li>- Working as resource person in one programme/seminar of State/Cluster Level /SCERT -3 marks (for each occasion)</li> <li>- Attended as participants in one programme/seminar 3-5 days -3 marks (for each occasion)</li> <li>- Attended as participants in one programme/seminar of 1 or 2 days -1 marks (for each occasion)</li> </ul>
5	<p>Social Community Services</p> <ul style="list-style-type: none"> <li>• Social awareness involving children in last 2 years.</li> <li>• Social Community Services</li> </ul>	10	<p>Marks will be awarded on the basis of</p> <ul style="list-style-type: none"> <li>- Number of activities (Max. 2 marks per activity)</li> <li>- Scale –National (2) /State (1.5) /School (1) (Max. 2 marks)</li> <li>- Impact of activities (Max. 2 marks)</li> </ul>
6	School Infrastructural improvement with community support in last 3 Years	15	<ul style="list-style-type: none"> <li>- 3 marks per activity/contribution (Duly certified by the DEO/Management)</li> </ul>
7	Activities carried out in schools as an academic leader	15	<p><b>List/Report of activities conducted highlighting the activity.</b></p> <ol style="list-style-type: none"> <li>1. Scale (School/State/National Level)</li> <li>2. Impact</li> <li>3. Photographs of events</li> </ol> <p>During the last 3 years 05 marks for one year (Duly certified by the DEO/Management)</p>
8	<b>Publication:</b> Articles/Research Papers/ Journals with ISSN)/Books with ISBN in the last 5 Years (Total 6 marks)		
8.1	Articles in leading/local Newspapers related with Education (with minimum 20000 circulation/ subscribers in the last 3Years.	3	<ul style="list-style-type: none"> <li>- 1 Mark per Article.</li> </ul>
8.2	Journals (with ISSN)/U.G.C. published at National/State level in the last 10 Years OR Book/text books related to	3	

marks

	subject in the last 10 Years (Not curriculum development)		
9	Commendations, if any about the reputation of the Head	10	<ul style="list-style-type: none"> <li>- Commendation certificate by the Chandigarh Administration on Teacher's Day/by NCERT/CBSE = 4 marks</li> <li>- Commendation by DSE = 3 marks for each Occasion (maximum 2 Occasion)</li> <li>- Commendation by Director of any department of Chandigarh Administration=2 marks for each Occasion (maximum 2 Occasion)</li> <li>- Commendation by Dy. Director/ DEO/Management of the institution =1 marks for each occasion ( maximum 2occasion)</li> </ul>
10	Co-curricular activities at State/National Level	15	<p><b>List of activities scale and impact</b></p> <ol style="list-style-type: none"> <li>1. School Level (1)</li> <li>2. State Level (1.5)</li> <li>3. National Level (2)</li> </ol> <p><b>(Duly certified by the DEO/Management)</b></p>
11	Contribution towards Inclusive activities for special children in last 5 years.	4	<ul style="list-style-type: none"> <li>- 1-2 activities (1)</li> <li>- 3-5 activities (2)</li> <li>- More than 5 (4)</li> <li>- Modification/Innovative approach provided for facilitation to CWSN in inclusive class room.</li> <li>- Brief write up of the efforts taken.</li> <li>- List of Innovative Practices with relevant documents supporting.</li> </ul> <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> <li>- Videos of 10 minutes of teaching special students.</li> </ul> <p><b>(Only link/QR code of uploaded on internet may be given)</b></p>
	<b>Total</b>	<b>150</b>	<b>Reference date for calculation of marks is 31<sup>st</sup> March of Every Year</b>
	<b>Interaction/ Presentation</b>	<b>20</b>	
	<b>Grand total</b>	<b>170</b>	

Profile

**NUMBER OF AWARDS**

Sr. No.	Category	Awards (Number)	
		State	Commendation
<b>GOVERNMENT SCHOOLS</b>			
1.	Principals	02	02
2.	Heads	02	02
3.	Lecturers	03	02



4.	TGT / DPE	04	02
5.	JBT / NTT	03	02
PRIVATE SCHOOLS			
1.	Principals, Heads, Lecturers and TGT/DPE JBT / NTT	04	02
OTHERS			
1	Nominated by the committee headed by Secretary Education	02*	----
<b>Total</b>		20	12

Principals, Teachers working on deputation or on contract/guest faculty or in Samagra Shiksha will be considered in the respective cadre for award/commendation.

**State Award:** Awards with a Certificate + Cash prize of Rs. 31,000

**Commendation:** Awards with a Certificate + Cash prize Rs. 11,000

Principals